

SECTION 9**Incident Reporting Procedure****Incident Reporting Procedure**

All committee chairs, trip leaders and event leaders should be aware of the procedure for reporting incidents of misconduct.

An OC Ski Club Incident Report form will be made available to all committee heads to distribute to trip leaders and event leaders as necessary. See Page 9 – 2 for a copy of the report.

All committee chairs (and trip leaders and event leaders) will prepare an OC Ski Club Incident Report and submit to the President to inform him/her of any incident that they consider misconduct.

The completed Incident Report, as presented by the President, will be considered formal notice that the Board of Directors has been informed of the occurrence of misconduct on the part of a member, applicant or guest.

Upon review of the Incident Report by the Board of Directors, if deemed necessary, it will direct the President to send a letter of notification to the member, applicant or guest notifying them of the Board of Directors' decision in the matter.

Revised: 8-11-02, 5-XX-06

SECTION 8**Code of Conduct****Code of Conduct**

Participants on club trips or at events are representatives of the OC Ski Club.

As such they must adhere to the following:

1. Members, applicants and guests are expected to conduct themselves in a manner that reflects a positive image of the Out of Control Ski Club and its members.
2. Members, applicants and guests are expected to abide by Club rules and policies.
3. Members, applicants and guests are expected to respect and abide by directives of the trip or event leader.
4. Members, applicants and guests are expected to abide by the rules and policies of the resorts and other venues patronized by the Club.

Failure to adhere to this code of conduct can result in sanctions by the Board of Directors that may include the revocation of membership privileges as per Article III. F. of the Constitution.

Revised: 8-11-02

SECTION 9

Incident Reporting Procedure



OC Ski Club Incident Report

Individual Submitting Report: _____

Date of Incident: _____ Time of Incident: _____

Location: _____

Bus #: _____ Trip/Bus Leader: _____

Name(s) of Individual(s) Involved:

Describe the Major Elements in the Incident:

Signature: _____

Date: _____